

Official Minutes

A regular meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the **28th day of December 2018** at 8:30 A.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Michael Falk
Deputy Supervisor, Dan Marcellus
Councilperson, Cathy Gardner
Councilperson, Bruce Mayer
Councilperson, Bill Carey
Town Clerk, Jennifer Heim, CMC/RMC
Highway Superintendent, Keith Arner
Excused: Town Attorney, James Campbell

Guest(s):

Call the Meeting to Order

Supervisor Falk called the meeting to order at 8:30 A.M. followed by the Pledge of Allegiance.

Audit of Claims/Abstracts

Resolved that the bills contained on Abstract #1228 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 387 through 417	\$12,305.11
Water Funds 1, 2, &3:	No. 40 through 42	\$ 2,368.04
Highway Funds:	No. 214 through 226	\$23,191.84

On a motion by Councilperson Mayer, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Falk, Marcellus, Mayer, Gardner, Carey
 Nays: 0

Town Board December 4th Minutes

Minutes from the December 4th Town Board meeting were approved by motion, with said addition and change by Councilperson Gardner as noted below in red, seconded by Councilperson Carey, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Falk, Mayer, Gardner, Marcellus, Carey
 Nays: 0

Changes to December 4th Minutes – Under “Guest(s)”:

Proposed Minutes: John Wadach, Village Trustee, asked if the Town Board approved the special use/conditional building permit to have solar installed at the ambulance facility. Attorney Campbell stated the Planning Board is looking at said subject and the Town of Lima is not necessarily involved in said process. Campbell said it is more the Code Enforcement Officers position.

Minutes Approved: John Wadach, Village Trustee, asked if the Town Board approved the special use/conditional building permit to have solar installed at the ambulance facility. Attorney Campbell stated the Planning Board is looking at said subject and the Town of Lima is not necessarily involved in said process. Campbell said it is more the Code Enforcement Officers position.

Councilperson Gardner wanted to amend the minutes at the December 28th meeting to add the following: Town Attorney indicated said project does not require a special use permit.

Approve Transfers

Discussion was held regarding transfers as they have been a little more extensive than in the past, per Councilperson Gardner. Three (3) specific items are: Assessor Clerk - A1255.1a, Deputy Town Clerk Contractual- A1410.1a and Hospital & Medical Insurance - SW2-9060.8. Per Councilperson Gardner, to approve the transfers, she agreed, with Falk, that the board will review transfers needed in November and a review of the Assessor and Deputy Town Clerk hours at the February meeting as well as the District #2 allocation of salary and benefits being higher in this district than in #1 or #3. With board agreement of said suggest, Councilperson Gardner made a motion to approve the transfers below, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 5 Falk, Marcellus, Mayer, Gardner, Carey
 Nays: 0

				<u>HIGHWAY FUND-OUTSIDE VILLAGE</u>	
		<i>Transfer From:</i>	DB5110.4	General Repairs Contr.	\$ 905.00
					\$ 905.00
		<i>Transfer To:</i>	DB9030.8	Social Security	\$ 83.00
			DB9055.8	Disability Insurance	\$ 13.00
			DB9060.8	Hospital & Medical Ins	\$ 809.00
					\$ 905.00
				<u>WATER DISTRICT #1</u>	
		<i>Transfer From:</i>	SW1-8310.4	Admin Personal Contr	\$ 250.00
			SW1-8340.1a	Trans/Dist. Svc	\$ 196.00
			SW1-9030.8	Social Security	\$ 140.00
			SW1-9060.8	Hosp & Med Ins	\$ 63.00
				UNANTICIPATED REVENUE	
			SW1-2148	Interest & Penalties	\$ 145.00
			SW1-2401I	Interest & Earnings	\$ 25.00
					\$ 819.00

		<i>Transfer To:</i>	SW1-8320.4	Source of Supply Contr.		\$ 819.00
						\$ 819.00
				<u>WATER DISTRICT #2</u>		
		<i>Transfer From:</i>	SW2-8310.4	Admin Contr.		\$ 450.00
			SW2-9030.8	Employee Benefits SS		\$ 66.00
			SW2-9060.8	Hosp & Med Ins.		\$ 1,627.00
				UNANTICIPATED REVENUE		
			SW2-2140	Metered Sales		\$ 252.00
			SW2-2401I	Interest & Earnings		\$ 181.00
				Unexpended Balance		\$ 24,855.00
						\$ 27,431.00
		<i>Transfer To:</i>	SW2-8320.4	Source of Supply Contr.		\$ 27,274.00
			SW2-8340.1a	Trans/Dist. Svc		\$ 157.00
						\$ 27,431.00
				<u>WATER DISTRICT #3</u>		

				UNANTICIPATED REVENUE		
		<i>Transfer From:</i>	SW3-2148	Interest & Penalties		\$ 115.00
						\$ 115.00
		<i>Transfer To:</i>	SW3-8320.4	Source of Supply Contr		\$ 115.00
						\$ 115.00

Schedule a Public Hearing to Establish a Temporary Land Use Moratorium Prohibiting Large Scale Solar Installations Within the Town of Lima

Upon motion by Councilperson Gardner to hold a public hearing to establish a temporary land use moratorium prohibiting large scale solar installations, February 5th at 6:00PM, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 5 Falk, Marcellus, Mayer, Gardner, Carey
 Nays: 0

Village of Lima Town Park Master Plan Update

After review of the proposed Village of Lima Town Park Master Plan, the board approved same with the contingency that a correction under “Scope of Work” be revised to read the Advisory Committee will be established by the Town and Village of Lima Officials, not just Village, as the park is jointly owned. Upon motion by Councilperson Gardner to approve the proposed Master Plan, with said change, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 5 Falk, Marcellus, Mayer, Gardner, Carey
 Nays: 0

Lima Historical Society

Falk mentioned that the current contract needs to be reworded as the contract does not state that shelving or insurance be reimbursed however they are requesting payment for same. Falk also stated the Town should not be reviewing the Historical Societies bills as they are a private nonprofit organization. Discussion was held as to whether the Town should request a copy of their books and complete an audit. This question will be turned over to Attorney Campbell. Councilperson Marcellus suggested we get a list from the Historical Society listing accomplishments they have completed throughout the year. Councilperson Gardner made a motion to reimburse the Historical Society this time, amending the current contract as it does not state shelving or insurance to be paid. She also suggested the Town continue to view receipts to give the Town validation as to how the money is being spent appropriately and to have Attorney Campbell review the contract.

Councilperson Gardner also commented the Historical Society is an organization that is minimally staffed and struggling to exist. She mentioned they are maintaining an incredible archive of records for the Lima Community which is over 200 years old and if they are not able to function would go to the State Historical Society or the Town could take it over and could possibly be less assessable to Lima residents. She went on to say with limited resources they have now they are trying to embark on a digitization project so that they can make more of the photographs, family histories, etc., available online and that the balance is to be expended in the first year of 2019 for the purchase of a computer and software, seconded by Councilperson Mayer the vote went as follows:

CARRIED Ayes: 5 Falk, Marcellus, Mayer, Gardner Carey
 Nays: 0

Councilperson Marcellus stated he spoke with Duane Fuller who said digitizing will not be accessible to the public for some time.

Funds carryover was discussed. Gardner suggested entering language in the contract that the Historical Society review their expenditures midyear and planning appropriately to use the funds because the Town cannot at year-end entertain requests for any remaining money to be paid to them.

It was agreed on motion by Councilperson Gardner to approve and reimburse the Historical Society for shelving material and remaining balance budgeted to

the Historical Society go to the computer and software, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 5 Falk, Marcellus, Mayer, Gardner Carey
 Nays: 0

Copier Contract

The board discussed the purchase and lease of a new copier via state contract. Toshiba will pay off the balance of the current lease and provide color and black & white copies at a cheaper rate. Colored copies .059 each and black & white at .0089 each with a monthly fee of \$179.89. The current contract is \$209.61 a month, black & white copies are .012 each and colored copies at .075 each. After discussion and upon motion by Councilperson Gardner to accept and sign the new contract, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 5 Falk, Marcellus, Mayer, Gardner, Carey
 Nays: 0

LGRMIF Grant – Shared Services with the County

The County is preparing to apply for a Local Government Records Management Improvement Fund (LGRMIF) grant in January of 2019. This would allow the County to expand their laserfische capabilities to Towns. Upon motion by Councilperson Gardner to have Supervisor Falk sign the contract to move forward with the grant, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 5 Falk, Marcellus, Mayer, Gardner, Carey
 Nays: 0

Councilperson Gardner mentioned George Harvey is leaving the Planning Board in the beginning of the year and will need to advertise this opening.

Upon motion by Councilperson Mayer to adjourn at 9:30 A.M., seconded by Councilperson Marcellus, the vote was unanimous.

Respectfully Submitted by:

Jennifer Heim, CMC/RMC

Town Clerk