

Official Minutes

A regular meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 3rd day of July 2018 at 6:00 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Michael Falk
Councilperson, Cathy Gardner
Councilperson, Bruce Mayer
Absent: Councilperson, Bill Carey
Town Clerk, Jennifer Heim, CMC/RMC
Excused: Town Attorney, James Campbell
Highway Superintendent, Keith Arner
Deputy Supervisor, Dan Marcellus

Supervisor Falk called the meeting to order at 6:00 P.M.
The Pledge of allegiance was led by Veteran Bruce Mayer.

Supervisor's Report

Supervisor Falk mentioned receipt of said report. On a motion by Councilperson Gardner to accept the Supervisor's report, seconded by Councilperson Mayer the vote went as follows:

CARRIED: Ayes: 4 Falk, Mayer, Gardner, Marcellus
Nays: 0

Audit of Claims

Resolved that the bills contained on Abstract #7 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 205 through 230	\$ 13,449.76
Water Funds 1, 2, &3:	No. 19 through 23	\$ 9,281.80
Highway Funds:	No. 107 through 124	\$ 2,518.95

On a motion by Councilperson Gardner, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Town Board Minutes

Minutes from the June 5th meeting were approved by motion from Councilperson Mayer, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Guest(s):

GCC Walkway

Supervisor Falk is in negotiations with the home closest to Shawndra to get an easement. The homeowner agreed to sign the easement if the Town would replace the culvert to the driveway as the culvert is delaminating inside. The fees to replace the culvert are approximately \$300. A motion by Councilperson Mayer to expend the funds for the pipe and make as part of the project, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Highway Superintendent Arner stated if the state will not replace the culvert that his crew will.

Falk will revisit the 2 homes still needing easements. After the culvert is replaced sidewalk from Slocum Road to the Dollar General can be completed.

Further updates will follow.

Cogliatore Subdivision

Falk mentioned Attorney Campbell emailed a cost estimate to form a water district to encompass the development and the following fees were submitted: engineering fees \$750 and legal fees estimated at \$2,000. Nick Cogliatore phoned Supervisor Falk stating MJ Pipe is going to charge him around \$7,000 for the meter and Pit and asked for relief from the Town since the Town will benefit from the water. The board discussed same indicating they do not believe this is legal to do. Town Attorney Campbell will be notified of said request. The board was not in favor of paying for the meter or pit.

Councilperson Gardner requested the water not be turned on until an agreement is signed and payment is received in full. Arner indicated the water will need to be turned on for a bit to be tested but could then be turned back off.

Post Office

Supervisor Falk informed the board the roofing contractor originally hired to repair the roof bailed out and are currently looking for another roofer. Updates to follow.

Employee Handbook

Councilperson Gardner suggested the board have a series of meetings to go through parts of the Lima handbook and bolster ours with the sample from Pittsford's handbook to compare and contrast. They agreed a more thorough and detailed handbook is needed. After discussion it was agreed to have 2 board members from the Town, Councilperson Gardner and Marcellus and 2 board members from the Village work together and get a draft completed by January's Organizational meeting. Falk will include Library policy for comparison.

Electronic Communications

Councilperson Marcellus asked if any quotes were received. There were none. No further discussion.

Dog Control

The board agreed to table this discussion to the joint Town & Village meeting July 17th at 6:30PM.

Water Rate Increase

Falk mentioned district #2 water rates were increased by the Village to the Town in July. The increase was .07 cents, \$1.61 to \$1.68, of which increase was not increased on the Towns end. Supervisor Falk suggested raising Town rates .09 or .10 cents. He mentioned the Town is also looking to upgrade and install electrical meters to avoid misreads, which is the bulk of complaints. This upgrade would cost approximately \$20,000. Falk will send out an email to board members with information on rates, possibly lowering the units/gallons, how to communicate these changes to users, etc., and have further discussion at the next meeting.

Ethics Board Reappointment

Upon motion by Councilperson Mayer to reappoint Hildagarde Turk as Chairperson to the Ethics Board, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Historic Preservation

Upon motion by Councilperson Gardner to appoint Fran Gotcsik as Chairperson to the Historic Preservation and Robin Ha as member of said board, seconded by Councilperson Mayer the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

New Health Insurance Broker

Falk mentioned the current broker for health and dental insurance has moved out of the area. He mentioned the Village of Lima changed to Bill Carson, of Bond Benefits Consulting, who is a Lima resident. Falk wishes to change brokers and have Bill attend a board meeting to explain plans. Board was in favor. Upon motion by Councilperson Gardner to change brokers, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Mroczek Gravel Agreement

Arner met with Joseph and Catherine Mroczek regarding the gravel agreement. The gravel agreement states the Town of Lima shall pay to the Mroczek's \$3.00 per cubic yard for each yard of gravel removed from the owner's land. This agreement is good for 3 years and will expire May 2021. Upon motion by Councilperson Gardner to approve said agreement, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Transfers

Transfers were requested by Accountants, Baldwin Business Services. Said transfers listed below were approved upon motion by Councilperson Gardner, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

PLEASE MAKE THE FOLLOWING TRANSFERS AT YOUR 7/3/18 MEETING:

GENERAL FUND-TOWNWIDE

<i>Transfer From:</i>	A1990.4	Contingency	\$ 1,500.00
		Unexpended Balance	\$ 5,922.00
			<u>5,922.00</u>
		TOTAL	\$
		:	<u><u>7,422.00</u></u>
<i>Transfer To:</i>	A1910.4	Unallocated Insurance	\$ 1,001.00
	A7410.4	Library Contr.	\$ 6,421.00
			<u>6,421.00</u>
		TOTAL	\$
		:	<u><u>7,422.00</u></u>

GENERAL FUND-OUTSIDE
VILLAGE

UNANTICIPATED REVENUE

<i>Transfer From:</i>	B1603	Vital Statistics Fees	\$ 160.00
			<hr/> \$ 160.00
			<hr/> <hr/>

<i>Transfer To:</i>	B4020.4	Registrar Vital State Svc	\$ 160.00
			<hr/> \$ 160.00
			<hr/> <hr/>

HIGHWAY FUND-OUTSIDE
VILLAGE

<i>Transfer From:</i>		Unexpended Balance	\$ 3,696.00
			<hr/> \$ 3,696.00
			<hr/> <hr/>

<i>Transfer To:</i>	DB5140. 4	Misc Brush & Weeds Contr	\$ 3,696.00
			<hr/> \$ 3,696.00
			<hr/> <hr/>

WATER DISTRICT #1

<i>Transfer</i>			\$
<i>From:</i>	SWUB	Unexpended Balance	<u>700.00</u>
			\$
			<u><u>700.00</u></u>

<i>Transfer</i>	SW1-		\$
<i>To:</i>	8320.4	Source of Supply Contr.	<u>700.00</u>
			\$
			<u><u>700.00</u></u>

WATER DISTRICT #2

<i>Transfer</i>			\$
<i>From:</i>		Unexpended Balance	<u>4,000.00</u>
			\$
			<u><u>4,000.00</u></u>

<i>Transfer</i>	SW2-		\$
<i>To:</i>	8320.4	Source of Supply Contr.	<u>4,000.00</u>
			\$
			<u><u>4,000.00</u></u>

Other News

Lima Crossroads raised \$16,000 so far for the festival. Said festival will be held August 3rd – 5th.

Lima Legion Post 282

Falk informed the board that the Legion does not plan to relocate from West Bloomfield to Lima.

VFW Moving

Falk informed the board that the VFW will be moving to the Legion in West Bloomfield.

August 7th Board Meeting Time Change

Falk mentioned National Night Out will be held on August 7th from 3PM to 7PM at Lima Time Hall and asked to have the meeting start time rescheduled from 6PM to 7PM. This is an event that aims to bring together members of the community and law enforcement to share information on crime prevention, and improving personal and neighborhood safety. Falk and board members believed it was important to attend this event. Board members agreed to start at 7PM that evening. Notice will be published.

Upon Motion by Councilperson Marcellus to adjourn at 7:40 P.M., seconded by Councilperson Mayer, the vote was unanimous

Respectfully Submitted by:

Jennifer Heim, CMC/RMC