

Official Minutes

A regular meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 7th day of August 2018 at 7:00 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Michael Falk
 Councilperson, Cathy Gardner
 Councilperson, Bruce Mayer
 Town Clerk, Jennifer Heim, CMC/RMC
 Town Attorney, James Campbell
 Highway Superintendent, Keith Arner
 Deputy Supervisor, Dan Marcellus
Absent: Councilperson, Bill Carey

Supervisor Falk called the meeting to order at 7:00 P.M. The Pledge of allegiance was led by Veteran Brett Schrader.

Supervisor's Report

Supervisor Falk mentioned receipt of said report. On a motion by Councilperson Gardner to accept the Supervisor's report, seconded by Councilperson Marcellus the vote went as follows:

CARRIED: Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Audit of Claims

Resolved that the bills contained on Abstract #8 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 231 through 267	\$ 24,321.48
Water Funds 1, 2, &3:	No. 25 through 29	\$ 7,097.68
Highway Funds:	No. 125 through 142	\$ 16,962.74

On a motion by Councilperson Gardner, with a call to Shanks for clarification of charges, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Town Board Minutes & Joint Town & Village Minutes

Minutes from the July 3rd Town Board & July 17th Joint Town & Village meeting were approved by motion from Councilperson Marcellus, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Guest(s):

GCC Walkway

Supervisor Falk mentioned Keith, Highway Superintendent and his crew installed the culvert that needed replaced in order to have sidewalk put in and said sidewalk will be installed as time is allowed.

Easement and Water Supply Agreement for Cogliatore & Ridgecrest Properties, LLC

Falk mentioned Attorney Campbell is finishing up a draft of the proposed Easement and Water Supply Agreement for the property on Dalton Road, owned by Ridgecrest Properties, LLC (Mr. Cogliatore). This arrangement is contingent upon acceptance and advance payment of the engineering and legal costs prior to service connection.

Post Office

Supervisor Falk informed the board the Save-a-Lot building the post office rents is still waiting for a new roof. Updates to follow.

Employee Handbook

Councilperson Gardner, Marcellus and Trustee Correll will work together to create a draft employee handbook.

Electronic Communications

Discussion was held whether to get each board member an email address. Councilperson Marcellus will present a google presentation at the next meeting for discussion.

Dog Control

Attorney's Campbell & Kruk are working on amending the current dog control local law for the Town and Village. The board agreed to table this discussion to the joint Town & Village meeting in September.

Water Rate Increase

Falk mentioned district #2 water rates were increased by the Village to the Town in July. The increase was .07 cents, \$1.61 to \$1.68, of which increase was not increased on the Towns end. Supervisor Falk suggested raising Town rates. He mentioned the Town is also looking to upgrade and install electrical meters to avoid misreads, which is the bulk of complaints. Falk will send out an email to board members with information on equalizing the base charge and lowering the usage for further discussion at the next meeting.

Discussion regarding the new meters was not favorable at this time but said possibly prepare for this upgrade in the 2019 budget.

Permanent Easement for Utilities & Supplemental Agreement

Falk let the board know he executed the easement & agreement for Tondyrk to connect to water on the north right-of-way line of West Main Road, where Tondyrk has property located at 7051 West Main Road. Said agreement is now in the hands of the Village Board.

BAS Tax Program

Supervisor Falk informed the board that Livingston County is no longer supporting the free tax program and Clerk Heim needs to purchase software in order to collect Town & County Taxes in January. The board agreed with Heim's recommendation of utilizing BAS tax software. Upon motion by Councilperson Marcellus to purchase said program at \$7200 for the first year and \$2100 maintenance fee annually thereafter, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Taxes with the new program will be available on the Town of Lima website for residents and realtors.

Credit Card Machine

Clerk Heim has received a credit card machine and hopes to have the machine ready for use by end of the year.

Water Bottle Station/Fountain

Supervisor Falk let the board know the current water fountain is no longer working and that a new water fountain with a water bottle filling station needs to be purchased. Upon motion by Councilperson Gardner to purchase the fountain, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Security Cameras at Town Hall

Falk received two (2) quotes to have four (4) security cameras installed at Town Hall. They are as follows:

West Fire Systems	\$1890.25
SG Security	\$2239.76

Falk recommended West Fire Systems as they currently monitor our fire alarm. Upon motion by Councilperson Gardner, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Police Presents at the Court House

Falk informed the board that the Office of Court Administration may recommend that police be present in court buildings. In the meantime the Court Clerk has purchased a panic button for safety precautions.

Purchase of New Dump Truck – Highway Department

Highway Superintendent Arner asked for board support in the purchase of a new dump truck. Discussion was held whether to purchase or lease. Upon motion by Councilperson Gardner to purchase a new dump truck for \$195,502 on Oneida County Contract #1879, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Aye: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Marker Grant Program to Commemorate the 1779 Sullivan Clinton Campaign

Upon motion by Councilperson Mayer to allow said research to be completed in Lima per the request of Historian, Joyce Rapp, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Aye: 4 Falk, Mayer, Gardner, Marcellus
 Nays: 0

Executive Session-Employment

Upon motion by Councilperson Gardner to move into executive session at 9:26PM, seconded by Councilperson Mayer, the vote was unanimous.

Move out of Executive Session

Upon motion by Councilperson Gardner to move out of executive session at 9:45PM, seconded by Councilperson Mayer, the vote was unanimous.

Employment of Charlie Floeser, Building Inspector/Code Enforcement Officer

During executive session applications of three (3) individuals were discussed. After discussion it was agreed that Charlie Floeser was most qualified for the position and that he be hired full time at a yearly salary of \$39,900. The vote was unanimous.

Upon Motion by Councilperson Mayer to adjourn at 9:50 P.M., seconded by Councilperson Gardner, the vote was unanimous

Respectfully Submitted by:

Jennifer Heim, CMC/RMC
Town Clerk