

Official Minutes

An Organizational meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 2nd day of January 2019 at 10:00 A.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Michael Falk
Councilperson, Cathy Gardner
Councilperson, Bruce Mayer
Councilperson, Dan Marcellus
Town Clerk, Jennifer Heim, CMC/RMC
Town Attorney, Jim Campbell
ABSENT Councilperson, Bill Carey
EXCUSED: Highway Superintendent, Keith Arner

Supervisor Falk called the meeting to order at 10:00 A.M., with the Pledge to the Flag.

Guest(s):

Blanket Undertaking – Resolution #1 of 2019

WHEREAS, section 11 of the Public Officers Law authorizes the governing body of a municipality to procure a blanket undertaking to cover officers, clerks and employees of the municipality who would otherwise be required to post an individual undertaking; and

WHEREAS, such blanket undertaking must indemnify against losses through the failure of officers, clerks or employees to faithfully perform their duties or account for moneys or property received by virtue of their position or employment and through fraudulent or dishonest acts committed by officials, clerks or employees covered there-under, now, therefore, be it

RESOLVED, that the Lima Town Board consents and approves a blanket undertaking to cover all officers, clerks and employees required by law to post an undertaking which undertaking shall be provided by the following policies:

- Public Officials Liability Policy, provided by NYMIR, Policy Number MPOLTMA001.
- Government Crime Policy provided by NGM Insurance Company, Policy Number F266195N.

Dated at Lima, New York
January 2, 2019

LVINGSTON COUNTY
LIMA TOWN BOARD
LIMA, NY 14485

THIS IS TO CERTIFY that I, the undersigned Clerk of the Lima Town Board of the County of Livingston, have compared the foregoing copy of resolution with the original resolution now on file in this office and which was duly adopted by the Lima Town Board of said County on the 2nd day of January, 2019 and that the same is a true and correct transcript of said resolution and of the whole thereof.

IN WITNESS WHEREOF I have hereunto set my hand and the official seal of the Lima Town Board of the County of Livingston, this 2nd **day of January, 2019.**

Jennifer Heim, CMC/RMC
Town Clerk

Upon motion by Councilperson Mayer to approve said Resolution, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 4 Falk, Marcellus, Mayer, Gardner
 Nays: 0

Appointments Made by Supervisor Falk

Supervisor Falk appointed Ian Adams as Deputy Supervisor and Joyce Rapp as Historian. No approval needed for said appointments.

Reappoint George Gotcsik to Planning Board Chair

Motion by Councilperson Mayer to reappointment George as Planning Board Chair with approval by the Village Mayor, Luft, the motion by seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 4 Falk, Marcellus, Mayer, Gardner
 Nays: 0

It was mentioned that George Harvey, Vice Chairman, will be leaving the Planning Board.

Reappointment of Ron Blodgett & Ed Blodgett, Jr.

A motion was made by Councilperson Mayer to reappoint Ron Blodgett & Ed Blodgett, Jr. to the Agricultural Advisory Committee at a three (3) year term of 2019-2021.

Falk mentioned Mary Jule Welch will be resigning from the Board of Ethics.

Sanda Shusda will accept a six (6) month term but will be leaving after that time.

2019 Organizational Appointments

After discussion the board approved the following appointments and salary on a motion by Councilperson Mayer, seconded by Councilperson Marcelles, the vote went as follows:

CARRIED Ayes: 4 Falk, Marcellus, Mayer, Gardner
 Nays: 0

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|--------------------------|---|
| Town Bank: | Five Star Bank |
| Secondary: | M&T, Canandaigua National and
Tompkins Bank of Castile |
| Official Town Newspaper: | The Mendon-Honeoye Falls-Lima
Sentinel |
| Accounting & Payroll: | Baldwin Business Services |
| Supervisor: | Michael Falk |
| Town Justices: | Elvira Lohowy & Harold Harris |

Deputy Supervisor:	Ian Adams
Town Clerk/Tax Collector:	Jennifer Heim
Deputy Clerk:	Mary Smith
Superintendent of Highways:	Keith Arner
Building Inspector:	Charlie Floeser
Librarian:	Megan McLaughlin
Historian:	Joyce Rapp
Records Management Town:	Jennifer Heim
Records Management Court:	Carol Tichenor
Court Clerk:	Carol Tichenor
Court Liaison:	Bill Carey
Town Attorney:	James Campbell
Secretary to Joint PB/ZB Boards:	GiGi Correll
Secretary to BAR:	New Position
Maintenance:	Vacant
Town Engineer:	Clark Patterson Lee
Registrar of Vital Statistics:	Jennifer Heim
Deputy Registrar:	Mary Smith
Representative-County Traffic	Bruce Mayer
Alternate:	Michael J. Falk
Custodian:	Pushpyar Lakra

All highway bills, water bills and general bills to be audited the first meeting of the month.

MUTUALLY AGREED ON LIAISON POSITIONS:

Liaison to Highway Department:	Michael J. Falk
Liaison to Planning Board:	Cathy Gardner
Liaison to Parks Commission:	Dan Marcellus & Bill Carey
Liaison to Library Board:	Bruce Mayer
Liaison to Ag Committee	Cathy Gardner
Liaison to Community Services:	
Crossroads:	Dan Marcellus/Bill Carey
Golden Age:	Bruce Mayer
Liaison to Cemeteries/Lawn Care:	Bill Carey
Liaison to Zoning Board of Appeals:	Cathy Gardner
Liaison for Village:	Michael J. Falk
Facilities Planning & Buildings/Grounds:	Town Board

Master Plan Communications:	Town Board
Personnel & Employee Relations:	Michael J. Falk & Dan Marcellus
Marketing Commercial & Industrial Growth:	Dan Marcellus/ T. Board
Expansion of Recreation Program:	Bruce Mayer
Project Funding & Grants:	Bill Carey/T. Board
Historical Society:	Bruce Mayer
Liaison to Fire Department:	Dan Marcellus
Liaison to American Legion:	Michael J. Falk
Liaison to VFW	Michael J. Falk

The standard workday for retirement calculations for elected and appointed officials, not subject to time and attendance reporting, shall be 6 hours. These positions include: Town Board Members, Assessor, Highway Superintendent, Town Justices and Town Supervisor.

Town Boards & Commissions

Joint Town & Village Planning Board - Meet 3rd Wednesday of each month & 5 year terms if there is business

Chairman

George Gotcsik (T)	7364 East Main Rd.	624-1854	2019-2023
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Vice Chairman

Vacancy

Members

Andrew Britton (V)	7371 East Main Street	991-9809	2017-2021
Ericka Gruschow (V)	1729 Parkside Place	506-2170	2017-2021
Colleen Allen (T)	1325 Rochester Street	624-1522	2015-2019
Doug Best (T)	1411 Bragg Street	582-2956	2018-2022
Paul Osborne (V)	7379 East Main Street	624-8186	2012-2021
Alternate – Advertising - Vacant			

Karen Hanson-Fritz
Don Brown

Green Energy Committee – Disbanded in 2018

Agricultural Advisory Committee- 3 Year Terms

Dennis Neenan, Chairman	2017-2019
Ted Zornow	2018-2020
Dick Gruschow	2017-2019
Ed Blodgett, Jr.	2019-2021
Ron Blodgett, Jr.	2019-2021
Jeff Shanks	2018-2020
Mike Neenan	2017-2019
Marc Krieger, Alternate	2018-2020

Lima Golden Age Club

Marilyn Stuart & Barb Yorks – Co-Chairing	
Joan Riley Secretary	624-4160
Sue Menz Sunshine Chairman	

Library Board – 5 Year Terms

Shirley Caccamise, President	2015-2019
Christina Preston, V. President	2017-2021
Sharon Neenan, Secretary	2013-2017
Sandi Shusda, Trustee	
*Sandi will serve for another 6 months and then leave	
Cathy VanHorne, Trustee	2017-2021

Volunteer Pool

Planning Board

Nicole Snyder
Jon Belec
Jacob Button
Leta Button
Tom Simpson
Ed Reed
Mark Petroski

Zoning Board
Nicole Snyder
Jon Belec
Mark Petroski

Assessment Board of Review
Nicole Snyder
Jon Belec
Jacob Button
Leta Button
Mark Petroski

Historic Preservation
Jon Belec

Library Board
Leta Button

Special Meetings

May be called with a two day notice and public posting in 3 locations, example: Town Clerks Legal Bulletin, Kirkwood's, USPS and Lima Diner, with notice given to the news media as well.

2019 Schedule of Salaries

Town of Lima Salaries of Elected & Appointed Officers

Supervisor	\$14,733.00
Town Board Members	\$4,151.75
Town Justice	\$10,691.00
Court Clerk	\$15.50 per hour
Town Clerk	\$38,774.00
Deputy Town Clerk	\$13.07 per hour
Highway Supt.	\$74,415.00
Motor Equipment Operator	\$24.80 – Ken Arner
“ “	\$26.50 – Ken East
“ “	\$25.25 – Todd Lyons
“ “	\$22.20 – Tom Rodgers
Laborer, PT -mowing	\$13.00 – Brian Crye
Library Director	\$36,036.00

Town Attorney	\$200.00 per hour
Code Enforcement Officer	\$39,900.00
Hall Janitor	\$14.06
Historian	\$1,401.00
Assessors Clerk	\$17.73
Assessor	\$24,000.00
Building Maintenance	\$14.42
PB/ZB Secretary	\$12.36

Mileage Rate \$0.58

Upon motion by Councilperson Mayer to accept the new mileage rate of \$0.58, seconded by Councilperson Gardner the vote went as follows:

CARRIED Ayes: 4 Falk, Marcellus, Mayer, Gardner
 Nays: 0

Lima Golden Agers Agreement

Upon motion by Councilperson Mayer to budget \$2,450.00 for the Lima Seniors to enjoy lunch, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 4 Falk, Marcellus, Mayer, Gardner
 Nays: 0

Library Roof Project

After discussion that the Library may not have their grant money until next June to cover the expense of the roof the board agreed to get the project started so that the roof is completed over the summer. Upon motion by Councilperson Mayer to get the project started, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 4 Falk, Marcellus, Mayer, Gardner
 Nays: 0

Upon motion by Councilperson Mayer to adjourn at 10:30 A.M., seconded by Councilperson Marcellus, the vote was unanimous.

Respectfully Submitted by:

 Jennifer Heim, CMC/RMC
 Town Clerk