

Official Minutes

A joint meeting of the Town and Village Boards of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 18th day of September 2018 at 6:30 PM. Notice was published in the Sentinel.

PRESENT: Supervisor, Michael Falk
Deputy Supervisor, Dan Marcellus
Councilperson, Bruce Mayer
Town Clerk, Jennifer Heim, CMC/RMC
Mayor, Carl Luft
Village Trustee, John Correll
Village Trustee, Jerry Warsaw
Village Trustee, John Wadach

Excused:
Highway Superintendent, Keith Arner
Department of Public Works, Ben Luft
Town Attorney, Jim Campbell
Village Attorney, Steve Kruk
Councilperson, Cathy Gardner
Village Trustee, Joe Schwing

Absent: Councilperson, Bill Carey

Guest(s): Fire Chief, Tim Vandervelt

Supervisor Falk called the meeting to order at 6:30 PM with the Pledge of Allegiance.

Authorize a Transfer of Funds at the Fire Department

Jerry Warsaw made a motion to authorize Fire Chief, Tim Vandervelt to spend \$2600 from the Fire Department equipment fund to retain Grantmasters Inc. to prepare a federal grant for new fire gear. The motion was seconded by John Correll and unanimously passed.

Bug Spray at Mark Tubbs Park

Supervisor Falk mentioned Scott Koch, owner of Fly Control, Inc., would like to use organic bug spray at the Mark Tubbs Park just before the Fourth of July celebration for no fees but to advertise his name and business. After discussion it was agreed, because of possible reactions for others from ingredients in the spray, not to spray the park for bugs.

Work at Mark Tubbs Park

It was mentioned that downspouts have been placed at the park and per John Wadach the spouts were very well done. Grass seed has also been planted. Discussion was held for the Town crew to dig up the pond but Mike Falk mentioned the Town crew is tied up pouring concrete for the sidewalk as well as other roadwork and asked if the Village crew could complete the work for the pond. Jerry Warsaw and John Correll said they do not have the equipment or experience to complete this work. Carl Luft said wait until the Town crew could get to it as they have more experience running heavy equipment. Trustee Correll stated the \$20,000 soil and water Conservation grant will be forfeited if the project is not completed by December 31, 2018.

Insurance Coverage for the Pavilion at the Park

Mike Falk mentioned that the Town and Village may both be covering insurance for the pavilion and this is something that needs to be looked into. Discussion was held regarding fees for the pavilion, how much money was being put into the reserves, assets coming in and fees going out. It was agreed that Dan will setup a spreadsheet and send it out to both Town and Village to show a breakdown of the above mentioned. This topic is being placed on the agenda for the next joint meeting.

John Correll is waiting to hear back from MRB for their input to rework the park master plan and, when he does hear back, will reach out to everyone with fees associated with same.

IT Service

Mike Falk stated he is turning this project over to Dan Marcellus and Jerry Warsaw. Dan Marcellus said two (2) bids came in and he will utilize his RFP (request for proposal) for each bid. John Wadach asked if work emails, to avoid using personal emails for business, were part of this update. It was confirmed work email addresses are part of the update but Dan Marcellus will need a list of emails. Further discussion will be held at the next joint meeting.

Code Enforcement Officer Roles & Responsibilities

Mike Falk mentioned Charlie Floeser is provisional at this time until he takes the civil service exam in June. His credentials from Monroe County were transferred to Livingston County then to the State. Mike was informed Livingston County civil service exam requirements have a tougher list than Monroe County and therefore Mr. Floeser needs to retake the exam in Livingston County.

John Correll suggested him and Cathy Gardner help newly appointed CEO, Charlie Floeser, organize to be certain advertising, applications, dates of meetings, etc., are completed before meetings.

John Wadach suggested getting Charlie a photo ID for out on the job inspections and/or a Fire Marshall badge. Bruce Mayer suggested magnetic signs for his car. Mike Falk and Jenn Heim will look into said suggestions as both were favorable by all.

Jim Campbell, Town Attorney, is creating a shared services agreement for the village to execute.

Employee Handbook

This item was tabled and will be discussed at the next joint meeting.

Dog Control Proposed Local Law

This item was tabled and will be discussed at the next joint meeting.

Copier Usage

Mike Falk mentioned 73% of the copier usage is from the Town and 27% is Village usage. John Wadach said they will be getting their own copier and are not inclined to renew the copier contract next year, per the percentages given.

Village Pump House / Water District #2 Update

Mayor Carl Luft indicated: the total project is approximately \$3,965,000. The cost that the town would have to pay a share of is as follows: water tower tank rehabilitation and repair \$975,000, cut in valve at tank location \$15,000, water meter enclosure \$50,000, water main interconnection with Avon \$585,000, engineering, legal and administration \$683,00 and construction

correction by Pension Integrity Bureau, NYS & Local Retirement System. Below is the corrected Resolution.

RESOLUTION #6-2018 Adopt Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Title	Name	Social Security Number Last 4 digits	Registration Number	Standard Work Day (Hrs/day)	Term Begins /Ends	Days/Month (based on Record of Activities)	Tier 1 (Check only if member is Tier 1)	Not Submitted (Check box if no record of activities completed or timekeeping system)
Elected Officials								
Justice	Elvira Luhowy	6698	3889864-9	6	01/01/2018-12/31/2021	10.04		

On motion by Councilperson Mayer, seconded by Councilperson Marcellus, the following resolution was:

ADOPTED AYES 3 Falk, Mayer, Marcellus
 NAYS 0

RESOLVE to adopt the following Standard Work Day and Reporting Resolution

I, Jennifer Heim, Clerk of the governing board of the Town of Lima, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 18th day of September 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Lima on this 18th day of September 2018.

Signature of Clerk: _____

Affidavit of Posting: I, Jennifer Heim, being duly sworn, deposes and says that the posting of the Resolution began on September 19, 2018 and continued for at least 30 days. That the Resolution was available to the public on the Town of Lima website- www.lima-ny.org and community board at Lima Town Hall.

2019 Lakeville Fire Department Protection Agreement

Mike Falk mentioned receipt of the Lakeville Fire Agreement, signed by the Lakeville Fire Department, for the 2019 fiscal year with fees staying the same at \$6,000 to cover the South Lima area. Upon motion by Councilperson Marcellus to approve said Agreement, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 3 Falk, Mayer, Marcellus

Nays: 0

Water Rate Increase Letters for Districts #1, 2, & 3

Supervisor Falk mentioned water rate increase letters are complete and will be mailed out this week to any users in the above districts. A public hearing will be held October 2nd regarding same and was posted in the Sentinel.

Upon Motion by Councilperson Marcellus to adjourn at 7:35 P.M., seconded by Councilperson Mayer, the vote was unanimous.

Respectfully Submitted by:

Jennifer Heim, CMC/RMC –Town Clerk